

**Macon County Airport Authority  
Minutes for the Meeting Held May 28<sup>th</sup>, 2019**

The Macon County Airport Authority holds its regularly scheduled meeting on May 28<sup>th</sup>, 2019 at the Macon County Airport. All members are present. Also present are: Greg Kershaw, W.K.Dickson; Joe Collins, Legal Counsel; Karl Gillespie, Macon County Commissioner; David Phillips, Airport Manager; Teresa McDowell, Clerk; and Luke Barber, The Franklin Press. Chair Gregory welcomes all that are present, and calls the meeting to order at 4:05 p.m.

**APPROVAL OF MINUTES FOR MEETING HELD APRIL 30<sup>TH</sup>, 2019:** After a brief discussion, Member Schmitt makes a motion to approve the minutes as forwarded. Member Rhodes seconds the motion and it passes by unanimous consent.

**PUBLIC COMMENT SESSION:** None

**PUBLIC HEARING-FY 2019-2020 BUDGET:** Chair Gregory opens the public hearing for the consideration of FY 2019-2020 budget. He opens the floor to any comments regarding the operational budget. There are no public comments. After a brief discussion regarding the budget, Member Schmitt makes a motion to close the hearing. Member Rhodes seconds the motion, which passes by unanimous consent and the public hearing is closed. Commissioner Gillespie states that the county budget may be approved as early as June 3<sup>rd</sup>, 2019.

**ENGINEERING REPORT:** Greg Kershaw from W.K. Dickson is present and reports that currently there are two (2) open projects in connection with the Macon County Airport. One is the ALP update. Mr. Kershaw reports that the update has been submitted to the Division of Aviation and the FAA, and that currently it is being reviewed by the FAA. He expects final approval from them in July or August of 2019. The second project is the Parallel Taxiway project, more specifically the electrical vault building construction. Mr. Kershaw reports that they are in the process of obtaining lien waivers from all of the subcontractors, and that he expects to receive this information within the next two (2) weeks. There is a discussion regarding the MOA finalization. He reports that Paul Webb of TRC expects that the completion will take twelve (12) to eighteen (18) months, and that there has not been a lot of activity on this project so far. Mr. Kershaw states he has also "heard some conversations" regarding this matter by the FAA, but that there has been no documents submitted from the FAA. Chair Gregory requests that Mr. Kershaw or Mr. Luther do a follow up on this matter, and continues by stating that they need to get some results regarding this matter as soon as possible. A discussion is initiated in connection to a potential new fuel farm upgrade. Mr. Kershaw reports that they are in the process of initiating a conversation with the DOA to determine grant eligibility. Mr. Kershaw continues by reporting that the airport is responsible for doing storm water run-off inspections, and that W.K. Dickson staff will be happy to do training for whoever will be doing the inspections. It is determined that airport staff would be the most appropriate party since they are on site daily. Airport Manager, David Phillips states that he will do them as long as he is certified to do so. It is also suggested that an airport maintenance employee be trained as well. Mr. Kershaw states that he can schedule a training session within the next month and he will get back in touch regarding dates and times.

**UPDATE ON ROAD RELOCATION PROJECT:** Chair Gregory states that Senator Davis has reported that there has been 2.2 million plugged into the Department of Transportation budget for the road relocation. Chair Gregory will keep the authority updated on any progress.

**MAINTENANCE ISSUES:** Member Haithcock states that the floor in the terminal building has been replaced and that it looks nice. He continues by stating that all of the obstruction lights are working. He reviews the water test requirements with Airport Manager, David Phillips, and Mr. Phillips reports that the water test for the current quarter has been done. Member Haithcock also reports that any replaced hangar doors will cost around \$2300.00 per door. Commissioner Gillespie volunteers to look into obtaining a new county flag for display at the airport. Mr. Phillips reports that doors have been ordered for the upstairs area.

**OPEN HOUSE DISCUSSION:** It is agreed that holding an Open House is good for the airport and good for the community. A discussion of last year's successful open house ensues, with the success of providing music, food and military aircraft being discussed. There is an issue regarding volunteer availability. The EEA was very helpful last year, but they are not organized at this point. Members Schmitt and Rhodes and David Phillips volunteer to help with the parking of attendees, etc. Commissioner Gillespie states that Macon County may be able to help with the cost of food, in that the commissioners provided \$4,000.00 in food costs last year. He will contact the other commissioners. Insurance needs are discussed in that the EAA provided insurance coverage last year. The discussion continues with a tentative date of "early" fall being suggested. After further discussion, Member Schmitt makes a motion to hold an open house at the Macon County Airport this fall. Member Rhodes seconds the motion, and it passes by unanimous consent. A firm date for the event will be discussed at the next meeting.

**INTRODUCTION AND WELCOME FOR NEW AUTHORITY MEMBER, JACK HORTON:** Chair Gregory introduces Mr. Jack Horton as the newest appointed member of the authority, and thanks him for his willingness to serve. He continues by stating that Mr. Horton's expertise as a former county manager and past interest and contributions to the airport are appreciated. Mr. Horton responds by stating that he appreciates this opportunity to serve the airport authority and the community, and that he is familiar with the construction grants and the airport. He states that the airport has come a long way. He continues by stating that the terminal building is beautiful, and that everybody on the authority should be commended for sticking together and working to help create such a nice facility. He also states that a successful airport is very important to economic development. Mr. Horton continues by thanking the County Commissioners for appointing him, with Commissioner Gillespie thanking Mr. Horton for being willing to serve.

**OTHER BUSINESS:** It is reported that quarterly progress reports are submitted to the Division of Aviation twice per year.

**ADJOURN:** There being no further business to discuss; the meeting is adjourned at 4:50 p.m.

Respectfully submitted:

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Pete Haithcock-Secretary/Treasurer

