

MACON COUNTY AIRPORT AUTHORITY
Minutes of the Meeting Held April 25th, 2023

The airport authority holds its regularly scheduled meeting on Tuesday, April 25th, 2023 at 4:00 p.m. at the Macon County Airport. All members with the exception of Member Horton and Member Haithcock are present. Both of these members are excused from attendance based on their being out of town. Also present are: Gary Shields, Macon County Commissioner; Stuart Sloan, Legal Counsel; Jimmy Luther, Project Engineer, W.K. Dickson; Lori Carpenter, Macon County Finance Director; Sabrina Crone, airport employee and Teresa McDowell, Clerk. Chair Schmitt welcomes all of those present and calls the meeting to order at 4:06 p.m.

APPROVAL OF MINUTES FOR MEETING HELD MARCH 28TH, 2023: After a brief discussion, Member Rhodes makes a motion to approve the minutes as forwarded. Member Shuler seconds the motion and it passes by unanimous consent.

PUBLIC COMMENT SESSION: None

OLD BUSINESS:

1. Engineers Report: Mr. Kershaw reports that there were additional costs in connection to the fuel farm project, in that a Scully system, which is an automatic shut-off system, had to be added to the tanks. The additional cost is grant eligible. He continues by stating that the contractor is within the allotted project time for completion. Mr. Kershaw states that the Jet A system did not pass inspection, but the issue is being addressed. The punch list should be presented to the contractor, and the final inspection should be done shortly.

2. Discussion of Spring Dinner: Ms. McDowell reports that invitations have been sent, and that preparations are proceeding smoothly.

3. Discussion of Sub-Lease with Tenant, Bob Miller: There is a discussion regarding providing assurances to Mr. Miller that his tenancy will continue even if the current FBO or the authority status changes. Mr. Sloan will write a letter to Mr. Miller regarding this matter. The authority is in favor of Mr. Miller's lease continuing in the future. At this point Ms. Crone states that it is her understanding that the FBO, Mr. Drake, is committed to an additional five (5) year lease.

NEW BUSINESS:

1. Presentation of FY 2023-2024 Budget: Ms. Carpenter presents the budget for the airport authority. The budget is in the amount of \$41,600.00. She continues by stating that the public hearing for the budget should be scheduled during the May 30th, 2023 meeting and that the budget should be approved by the authority at the meeting in June, 2023. The budget will then be approved as a part of the Macon County budget as a whole.

OTHER BUSINESS:

1. Legal Counsel Sloan suggests a review of the current insurance policies by the authority to determine that the authority is not paying insurance that is already carried by either Macon County or the FBO.
2. Ms. Crone announces that she has been promoted to the position of Airport Manager. The authority congratulates her and state they are looking forward to working with her.
3. Mr. Luther inquires about the spill prevention (SWPP) manual and wants to make sure it is available at the front desk. Ms. Crone verifies that it is.
4. Mr. Luther states that the additional, unused fencing that was taken down during the Fuel Farm project needs to be removed, but that the contractor is not allowed to do that task.
5. Ms. McDowell is directed to order the private property/no trespassing signs which are being provided free of charge by the Division of Aviation.
6. The cameras at the airport are now working correctly.

There being no further business to discuss, Member Rhodes makes a motion to adjourn the meeting. Member Shuler seconds the motion and it passes by unanimous consent. The meeting is adjourned at 4:00 p.m.

Respectfully submitted:

Pete Haithcock, Secretary