

## **Macon County Airport Authority**

### **Minutes of the Regular Meeting Held on November 29<sup>th</sup>, 2011**

The Macon County Airport Authority holds its regularly scheduled meeting in its office at 1241 Airport Road, Franklin, North Carolina. All members are present. Also present are: Eric Rydson, Project Engineer; Joe Collins, Legal Counsel; Bobby Koppers, County Commissioner; Neil Hoppe and Peggy Milton, airport FBO; Teresa McDowell, Clerk; Mark Bryson, airport employee and Davin Eldridge, The Macon County News. Chair Gregory welcomes all members and guests and calls the meeting to order at 4:04 p.m.

#### **APPROVAL OF THE MINUTES FOR MEETING HELD ON OCTOBER 25<sup>TH</sup>, 2011:**

After a discussion, Member Corbin makes a motion to approve the minutes as forwarded. Member Schmitt seconds the motion and it passes by unanimous consent.

#### **PUBLIC COMMENT SESSION:** None

**ENGINEERING REPORT:** Mr. Rydson states that the SWPP grant is in place and he has retained estimates on the AWOS repair. FBO Hoppe states that part of the AWOS has been repaired but the monitors which indicate wind direction are still not working. Mr. Rydson also states that there are a couple of items on the punch list which need to be completed before the runway extension project can be considered completed. Chair Gregory also states that there is an issue with the runway lighting. Mr. Rydson states he will determine the source of the problem with the lighting, will ask Buchanan & Sons to complete the punch list and then should be able to finalize all contractual components with them. Mr. Rydson also states that he has received the SWPP plan. Member Jenkins states that he and Chair Gregory attended the training and that there are some components of the plan that involve gathering samples from different collection points. This has to be done twice per year, and is for the purpose of detecting contaminants by sight or smell. Chair Gregory states that Ms. McDowell will be put on the committee in order to collect needed samples.

#### **INSTALLATION OF DRAINAGE SYSTEM ON PROPERTY EAST OF THE FUEL**

**FARM:** Chair Gregory also states that the drainage issue in connection with the property east of the fuel farm needs to be made a priority in that installing drains and bush-hogging the area will lessen the wild animal related hazard currently existing in that area. Mr. Rydson states that there are options in connection with eliminating the wet area, including installing underground drainage, cutting off water flow by installing finger drains, and filling the ditches which hold water. Chair Gregory states that he wants to address this in the best possible way, and states that filling in will not be a permanent solution and the drainage issues would then only have to be addressed again in the future. He states that the option of underground drains is the best solution. He also states that he wants the area to be site ready for eventual construction of hangars. Chair Gregory also reminds the MCAA members that the area is already included in the existing Army Corp. of Engineers permit, and that these issues need to be addressed while

that permit is in existence. Mr. Rysdon will prepare a report and work description which can then be presented to contractors for informal bids. He states that \$30,000-\$35,000 should cover the cost of this project. Mr. Collins questions the potential source of funding for this project, with Chair Gregory stating that perhaps some County assistance may be available. Mr. Rysdon will prepare the plans and the informal bid package immediately. Mr. Rysdon will also forward the plans to Commissioner Koppers.

**OBSTRUCTION REMOVAL REPORT:** Member Haithcock reports that the obstruction removal project has been completed at the cost of approximately \$21,050.00. He states that both of the contractors involved did a good job. He also states that he hopes the FAA will now approve this project. Chair Gregory commends Member Corbin for his assistance in contacting some of the adjoining property owners and also commends Member Haithcock for a job well done.

**LANDSCAPING REPORT:** Member Haithcock states that the landscaping project has been satisfactorily completed.

**WATER PROJECT UPDATE:** This update has been tabled until a future meeting time.

**UPDATE ON BLINDS INSTALLATION:** Member Jenkins has requested a quote on cloth sided blinds for the training room. He was not satisfied with the samples of blinds previously submitted. He states that the cost may be more than originally anticipated, and this project should be completed with the next 3-4 weeks.

**MAINTENANCE REPORT:** Chair Gregory presents a report in connection to paying half of the cost of installing a new heating system in the airplane repair/old hangar building located at the airport. The system is a modern, infrared radiant heater which has a maximum cost of \$3,500.00. Mr. Collins reviews the lease between Franklin Aviation and the MCAA and states that the MCAA is not obligated to pay half the cost but the members agree that it is a good addition to the airport and Chair Gregory states that it is a reasonable request to share the cost of this system. After further discussion, Member Corbin makes a motion that the MCAA will pay one-half of the cost of the heating unit for the maintenance hangar up to and including \$1500.00. Member Schmitt seconds the motion and it passes by unanimous consent.

**OTHER BUSINESS:**

The Christmas Dinner date is determined to be Thursday, December 15<sup>th</sup> at 6:00 p.m.

Mr. Hoppe reports that there is a window leak at the bottom of three windows located in the terminal building offices. He also states that maintenance has tried to reseal these windows but the reseal has not been successful.

Mr. Hoppe also reports that the parking lot lights have been repaired.

There being no further business to discuss, Member Corbin makes a motion to adjourn the meeting. Member Haithcock seconds the motion and it passes by unanimous consent. The meeting is adjourned at 4:51 p.m.

Respectfully submitted:

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Pete Haithcock, Secretary