

MACON COUNTY AIRPORT AUTHORITY
Minutes of the Regular Meeting Held on September 27th, 2022

The Macon County Airport Authority holds its regularly scheduled meeting on Tuesday, September 27th, 2022 at the Macon County Airport. Chair Schmitt and Member Rhodes are absent. Both are on vacation. All other members are present. Also present are Joe Collins, Legal Counsel; Greg Kershaw, Project Engineer; Teresa McDowell, Clerk; and Stuart Sloan, who is present for an interview.

APPROVAL OF MINUTES FOR MEETING HELD AUGUST 30TH, 2022: After a brief discussion, Member Shuler makes a motion to approve the minutes as forwarded. Member Haithcock seconds the motion and it passes by unanimous consent.

PUBLIC COMMENT SESSION: None

Legal Counsel Collins presents the original recorded Lease and Management Agreement between the authority and Drake Enterprises. He introduces Mr. Sloan and states he has enjoyed working with the authority for the last several years. Vice-Chair Horton thanks Mr. Collins for his service to the authority and states that he has done a great job and has been a wonderful asset.

OLD BUSINESS:

ENGINEERS REPORT: Greg Kershaw, Project Engineer for W.K. Dickson is present and reports that there has been a delay in the procurement of the fuel tanks for the fuel farm project. Mr. Kershaw continues by stating that he has met with the contractor who has reported to him that the tanks are now expected to be delivered in mid-December. After delivery, a notice to proceed will be issued for this project, and the contract then provides for 60 days for completion. This delay does not affect the grant in that the contractor is held to bid prices initially submitted.

Mr. Kershaw also reviews the NPE (Non-Primary Entitlement Funds) that are available to the authority at this time. He states that the FY19 NPE grant is deferred until this year. Also, the FY20, 21 and 22 are deferred until 2023. These grants are in the amount of \$150,000.00 each and require a \$16,666.00 local match per grant. Vice-Chair Horton questions Mr. Kershaw on the potential projects covered by these grants. Although Mr. Kershaw is not aware of these grants being used to re-model and refurbish hangars, he states he has been aware of a situation whereas a hangar is demolished and the old site utilized for the re-build of a new hangar. The existing slab could not be utilized. This type project would be subject to a completed MOA agreement with the Eastern Band of Cherokee Indians. The authority also questions the use of these funds for obstruction removal. Mr. Kershaw states that the NPE grants can be used for obstruction removal. The removal could be accomplished without the signed MOA, but only if the project is clearing obstructions only. No grubbing would be allowed. If determined that the authority would like to proceed with this project, W.K. Dickson would handle the process, including bidding and the approval would be subject to the local match being approved by Macon County Commissioners.

A letter from the N.C. Environmental Quality Office is discussed. The engineer reviews the letter and states that it appears that nothing else is required. The letter states that the permit has been reissued.

FINANCIALS SIX (6) MONTHS REPORT: Mr. Phillips is not available, and no report is issued.

NEW BUSINESS: Vice-Chair Horton asks that a motion to go into closed session for the purpose of discussing a personnel issue be made. Member Haithcock makes a motion, with Member Shuler seconding it. It passes by unanimous consent. The authority goes into closed session at 4:45 p.m. At 5:50 Member Shuler makes a motion to return to open session. Member Haithcock seconds the motion and it passes by unanimous consent. No action is taken.

OTHER BUSINESS:

1. There is a discussion regarding renewing a potential liability insurance policy that has been forwarded by Mike Wood of Wayah Insurance Agency. It is determined that further research is necessary to determine if this particular policy is necessary.
2. Member Haithcock and Vice-Chair Horton have tentatively agreed that they will attend the upcoming N.C. Airports Association meeting.

There being no further business to discuss, Member Shuler makes a motion to adjourn the meeting. Member Haithcock seconds the motion and it passes by unanimous consent. The meeting is adjourned at 6:00 p.m.

Respectfully submitted:

Pete Haithcock, Secretary