

**MACON COUNTY BOARD OF HEALTH
MINUTES**

August 10, 2010

Members Present: Roberta Swank, Ron Winecoff, Paul Higdon,
Dr. David Hill, Dr. David Farley, and Tammy Dills

Staff Present: Jim Bruckner, Anne Hyder, Dr. Jimmy Villiard, Misty Stephens,
Tammy Keezer, Barry Patterson, Diane Keener, Becky Barr, Melanie
Batchelor, Kay Hilty, Harold Faircloth, and Tiffany Plemens

Media: No media present

Guests: Abigail James, Environmental Health Intern

Public Comment Session - Chairman Swank asked if anyone wished to address the Board.
No one responded.

Call to Order – Ms. Swank called the meeting to order at 6:17 pm.

Approval of Agenda – The agenda was approved on a motion by Dr. David Hill and seconded by
Mr. Paul Higdon.

Welcome/Introductions/Departures/Recognition –

- Ms. Roberta Swank recognized Anne Hyder for her many years of service, her contributions to MCPHC, and offered congratulations on Ms. Hyder's retirement.
- Mr. Bruckner announced that the Board of County Commissioners appointed Dr. David Farley, Physician Representative to the Board of Health, and reappointed Ron Winecoff, Roberta Swank, and Tammy Dills to another term.
- Mr. Bruckner recognized Diane Keener, Management Support Supervisor who will be taking the minutes for the Board of Health upon Ms Hyder's retirement.
- Mr. Bruckner recognized employees, Becky Barr, Kay Hilty, and Melanie Batchelor for receiving American Diabetes Association Award for implementing and attaining certification in Diabetes Self Management Education.
- Mr. Bruckner presented Becky Barr with an award from the State Department of Public Health, Epidemiology Section for Best Practice in Public Health Marketing, for her work on the Macon County Public Health Website www.maconnc.org/health-department.html.

Presentation –

Ms. Abigail James, Environmental Health Intern, offered a presentation on the Macon County Private Drinking Well Water Program. The presentation included the lengthy well water process starting with the application and including mandated steps involved with completing each well request: The average time from application to completion; and from application to authorization to construction.

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Mr. Patterson, Environmental Health Supervisor commented that the process of developing the presentation has offered opportunities for the section to use the data to look at ways to streamline the process and to look at time saving measures. He said staff would continue to build on this initial information as they develop a comprehensive value stream map of the well permitting process.

Approve Minutes of Previous Meeting of June 8 - Minutes were approved unanimously on a motion by Tammy Dills and second by Dr. David Hill.

Approve Minutes of Previous Meeting of July 13 - Minutes were approved unanimously on a motion by Dr. David Hill and second by Mr. Ron Winecoff.

Old Business

- **Dentist Recruitment – Dr. Jimmy Villiard Presenter:** Dr. Jordan “Hunter” Council has accepted the position of adult dentist and began work on Monday, August 9, 2010.
- **Budget/Core Services Report** – Chairperson Swank summarized some of the discussion from the July 13th work session of the Board noting the importance of looking ahead, the direction the Department needs to be heading to assure sustainability, and the importance of keeping the Board informed and involved as funding sources change. **Mr. Jim Bruckner Presenter:** As requested by this Board at its last meeting the Leadership Team along with program managers started developing a comprehensive core service document outlining:

Service Trends – Looked at actual unduplicated count of number of visits or services. Data was collected from previous two plus fiscal years to aid in determine future trends. Completed August 6, 2010.

Future Funding – Where is the money going to come from: State, County, general revenue/fees, Medicaid, or grant funding (is it sustainable)? Completed August 6, 2010.

Assurance – To determine if the program/service is a need in the community and would elimination have a significant impact on the community. Due to be completed August 27, 2010.

Capital – Establish how the value or worth of the program/service is viewed organizationally, politically, or publicly? Due to be completed August 27, 2010.

Return on Investment – Determine, is it worth investing in the program/service or continuing to provide the program/service? How would this impact the health of the community and/or cost to the community? Due to be completed September 9, 2010.

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Program/Service Ranking – Develop a tool to weigh programs/services and create a prioritization list of programs/services. Review Tool due to be completed August 27, 2010. Prioritized list of services - Due to be completed October 9, 2010.

Ms. Swank expressed that she feels it is extremely important that the Board have an understanding of what is happening within the agency in the way of funding so Board members can be better prepared to explain changes to the public.

New Business – No new business was discussed.

Board Training and Information

- **NACCHO Research Brief May 2010** - Mr. Bruckner reviewed the **article** and commented on the latest NACCHO publication that focused on local health department job losses and program cuts.
- **Monthly Performance Review Data** - Mr. Bruckner reviewed the **handout** and noted that the data for clinical services is lower due to three nursing position being vacant.

Announcements

- **Retirement Invitation** - Ms. Swank referred members to the invitation in their packets for a retirement reception for Anne Hyder, to be held Friday, August 27, 2010.
- **Dr. Scott Petty** - A plaque was displayed that will be sent to Dr. Petty in recognition for his years of service to the Board of Health.

Next Regular Meeting – The next regular meeting will be September 14, 2010 at 6:15 pm (dinner to be served at 6 pm).

There being no further business, Ms. Swank declared meeting adjourned at 7:40 pm.

Respectfully submitted,



Diane Keener, Management Support Supervisor for Jim Bruckner, MS, Health Director
Macon County Public Health Center

Approved September 14, 2010