

**MACON COUNTY BOARD OF HEALTH
MINUTES**

March 9, 2010

*(This meeting was held in the Board Room of the
Senior Services Building on Wayah Street)*

Members Present: Roberta Swank, Dr. Jim Davis, Ron Winecoff, Paul Higdon,
Dr. Roy Lenzo, Dr. David Hill, Dr. David Silverstein, Dr. Scott Petty
and Russell Stevenson

Staff Present: Jim Bruckner, Anne Hyder, Dr. Jimmy Villiard, Misty Stephens,
Tammy Keezer, and Kathy McGaha

Media: Radio - WFSC /WNCC

Guests: None

Public Comment Session - Chairman Swank asked if anyone wished to address the Board. No requests were made.

Call to Order – Ms. Swank called the meeting to order at 6:20 pm.

Approval of Agenda – The agenda was approved on a motion by Russell Stevenson and second by Ron Winecoff. .

Welcome/ Intro/ Departures/ Recognition – Mr. Bruckner introduced Misty Stephens as the new Finance officer for the agency.

Approve Minutes of Previous Meeting of February 9, 2010 - Minutes were approved unanimously on a motion by Ron Winecoff and second by Russell Stevenson.

Old Business

- **County Health Rankings** – Kathy McGaha reported on the **handout** that summarized *Macon County Rankings At A Glance*. She noted this report is an opportunity to review common ranking factors so a comparison can be made between counties nationwide. This report offers two separate rankings for counties in NC- Health Outcomes and Health Factors. Comparing Macon to other Counties in NC, we rank 44th in Health Outcomes and 15th in Health Factors. An update on the use of the Free Clinic evolved from the discussion.

Macon County Board of Health Minutes
March 9, 2010 – Page 2

New Business

- **Budget –Handouts** were available for discussion. Mr. Bruckner referred to the one page handout entitled *Budget Summary*. He noted the overview of major changes in salary / fringe and operating costs at this point:
 - an EH position and a nurse position will be held vacant at this time;
 - increase necessary for retirement funds that falls to counties to make up State shortfall;
 - a couple of changes in areas impacted by the reduction of H1N1 funding
 - increase in adult dental rental expense
 - increase cost in phone expense due to air cards for EH On Site staff
 - increase in flu vaccine costs
 - increase in capital equipment cost– for Molar Roller

Therefore – the final increase in monies requested is \$68,817

Mr. Bruckner then reviewed the revenue summary which totaled a request of \$4,412,173.

In summary, the agency is asking for 4.4 million as opposed to 4.6 million last year. He noted revenues have been reduced from 2.1 to 2 million. A motion was made by Ron Winecoff to accept the budget as presented this evening. The motion was seconded by Dr. David Silverstein and passed unanimously.

The Proposed Billing and Collection Policies and Fee Schedules – effective July 1, 2010 was also presented by Mr. Bruckner. He noted that the final pages list the fees and anything in red ink reflects an increase. The new budget reflects these fees. Dr. David Hill made a motion to accept this guide as presented and the motion passed unanimously after a second by Dr. David Silverstein.

- **Reviewed Board of Health Operating Procedure Changes** – Added Conflict of Interest and changed Frequency of Meeting.
- **Certified Rabies Vaccinator Training - Mr.** Bruckner reported on an effort to have more people in the western counties trained as a certified rabies vaccinators. He was able to have a training set up here in Macon County for no cost to have state personnel come here and provide this training. Macon will eventually have 12 people trained as vaccinators.

Macon County Board of Health Minutes
March 9, 2010 – Page 3

Dr. Roy Lenzo reported after discussion with John Hook of the Animal Shelter, he recommends asking that all rabies vaccination records be maintained at the Shelter. Ron Winecoff made a motion to pursue the option of consolidating all rabies vaccination records in one location. Dr. David Silverstein seconded the motion and it passed unanimously.

- **Child Fatality Prevention Team Annual Report** – Anne Hyder gave the annual report on the activities of the team including history, case review process and analysis / recommendations.

Board Training and Information

- **Training Materials / NALBOH Newsbrief – 1st Quarter 2010** .
- **ANCBH Special State Insert -1st Quarter 2010**
- **NALBOH 2010 Membership Card**
- **Results Trends: Mail Survey of Public Using Environmental Health Services**

Board members were encouraged to review their **copies** as provided in their packets. Mr. Bruckner reviewed the EH survey results as collected.

Announcements –

- Ladies Night Out – Thanks was expressed to presenters and sponsors
- Mr. Bruckner referred the Board to the **Monthly Performance Review** data in the packets.

Next Regular Meeting – The next regular meeting will be May 11, 2010 at 6:15 pm (dinner to be served at 6 pm).

There being no further business, a motion to adjourn was made by Paul Higdon and seconded by Tammy Dills. Meeting adjourned at 8:48 pm.

Respectfully submitted,

Anne Hyder RN, Assistant Health Director for Jim Bruckner, MS, Health Director
Macon County Public Health Center